

OWNER AND APPLICANT INFORMATION	
Address of Subject Land:	
Legal Description:	
Registered Owner on Title:	
Address:	
Telephone:	e-mail:
Applicant or Agent:	
Address:	
Telephone:	e-mail:

MORTGAGE, HOLDERS OF CHARGES OR OTHER ENCUMBRANCES	
Institution/Company:	
Contact/Reference:	
Address:	
Telephone:	e-mail:

CONDOMINIUM MANAGEMENT OFFICE INFORMATION	
Condominium Corporation Name:	
Condominium Office Address:	
Telephone:	e-mail:

1. Please select Consent Type:

Conveyance Type:	CHECK HERE	Mortgage or Easement Type:	CHECK HERE
Technical Conveyance: For example, the conveyed land and the retained land were separate holdings but have consolidated under same title.		Mortgage or Charge (<u>if yes go to #2</u>):	
Conveyance: Add land to an abutting lot (addition to an existing lot, lot adjustments and lot extensions)		Partial Discharge or Mortgage or Cessation of Charge:	
New Residential Lot:		Lease:	
New ICI Lot (or other non-residential):		Validation of Title:	
Re-Application (if yes, complete #11) Re-application of Provisionally approved Consent without completion of conditions within One year timeframe		Easement/Right-of-Way:	

2. Provide the name of person(s) or company to whom the mortgage is intended to be conveyed to:

Select One:	<input type="checkbox"/> Person(s)		<input type="checkbox"/> Company	
Registered Land Owner	Surname:		First Name:	
Company Name	(Company)		Company Officer/Position:	
Application Contact	Surname:		First Name:	
Address	Street No.:	Street Name:		Unit Num.:
City		Province		Postal Code
Telephone	()	Fax ()	E- Mail	

3. Provide the dimensions of land intended to be conveyed or otherwise dealt with (Subject and Retained Parcels):

Current Property Information (metric)	Property Proposed to be Retained (metric)
Total number of new lots being created	Part Number on the proposed R-Plan
Frontage	Frontage
Area	Area
Average Width	Average Width
Average Depth	Average Depth
Existing Use	Existing Use
Proposed Use	Proposed Use
Building (list all proposed structures)	Building (list all existing structures)

Properties Proposed to Conveyed (Metric) Fill each column below per proposed severed lot			
File No. (to be assigned by Staff)			
Part Number on the proposed R-Plan			
Frontage			
Area			
Average Width			
Average Depth			
Existing Use			
Proposed Use			
Building (list all proposed structures)			

4. a) Will a second certificate of consent be requested for the retained lands? Yes No
 b) If yes, a written statement from an Ontario solicitor in good standing is required to confirm that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the *Planning Act*.
5. Will applications for Minor Variance be required as part of this proposal? Yes No

6. Land Access:

Check the applicable access	Subject Property	Retained Property
Unopened Road Allowance		
Open Municipal Road		
Regional Road		
Provincial Highway		
Other (specify)		
Water Access		

If access is by water only, indicated the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land and the nearest public road:

7. Water Supply Type:

Check applicable water supply	Subject Property	Retained Property
Municipal Owned/Operated Water		
Lake		
Well		
Other (specify)		

8. Sewage Disposal System

Check Sewage Disposal System	Subject Property	Retained Property
Municipal Owned/Operated Sanitary Sewers		
Septic Tank		
Pit Privy		
Other (specify)		

9. What is the Parent Zoning By-Law number? _____

10. What is the Zoning By-law Designation? _____

11. What is the Official Plan Designation? _____

12. a) Has the owner previously conveyed any land from this holding? Yes (If yes, answer b) No

b) If yes, indicate previous conveyances on the required plans and supply the following information for each lot conveyed:

Grantee's Name	
Relationship (if any) to owner	
Use of parcel	
Date parcel was created	

13. Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the *Planning Act*? Yes No

If yes, include the file number and status of the application:

14. Is the owner applying for additional consents on this holding simultaneously with this application, or considering applying for additional consents in the future, or is the owner intending to merge the severed lands with an adjacent parcel of land? Yes No

15. Is the land the subject of any other application under the *Planning Act*, such as an application for approval of an official plan or official plan amendment, a zoning by-law amendment, a Minister's zoning order amendment, a minor variance, or approval of a plan of subdivision or a consent?

Yes No

If yes, please give details, **including file number and status**:

16. Is the application consistent with Policy Statements issued under Subsections 3(1) of the *Planning Act*? Yes No

17. Is the subject land within an area of land designated under any Provincial Plan or Plans?
 Yes No

If yes, does the application conform to or not conflict with the applicable Provincial Plan or Plans? Yes No

18. RESTRICTIONS ON THE LAND:

Are there any existing restrictions affecting the land holding, i.e., covenants, rights-of-way, easements etc., or any proposed reservations of interest that will affect the subject land?
 Yes No

If “yes”, the details of all such existing restrictions and proposed reservations **MUST** be shown on the plans required in Section 18 to permit the Committee to consider the effect on the application.

If “no” and the application is approved, the Committee will not accept a document for attachment of a Certificate pursuant to Section 53 of the *Planning Act*, that contains reference to any existing restrictions or proposed restrictions since the document will not conform to the application before Committee.

19. LANDS TO BE CONVEYED TO THE CITY:

Are any lands within the application intended to be conveyed to the City of Markham for public purposes? Yes No

If yes, Council policy requires the submission of a Phase 1 Environmental Site Assessment for those lands being conveyed to the City. The Council policy on the “Environmental Clearance for Lands to be used for Public Purposes” was adopted by Council on April 15, 1997, and is available under separate cover.

20. Please confirm if a Zoning Preliminary Review (ZPR) was completed:

Yes Provide File Number: _____ Report Generated Date: _____

If yes, have changes to the plan been made since receiving Zoning comments? Yes No

No

Note 1: If a ZPR was not completed, any additional variances identified during building permit process will require a new application to the Committee of Adjustment. A ZPR may not be required for consents related to a zoning by-law amendment application.

Note 2: ZPR is not required if a related Zoning By-law Amendment application has been submitted.

Declaration of Applicant / Authorized Agent

I/We _____ the Owner (or Agent as declared), hereby agree
(Type or print name)

and acknowledge that it is the applicant and/or agent's responsibility to ensure that all information contained in this application and information contained in the documents that accompany this application are true and complete.

(signature of owner(s) or authorized agent)

Date

AUTHORIZATION OF OWNER(S)

I/We, _____ the undersigned,

hereby authorize _____
(print full name, including company)

to submit the enclosed application to the Committee of Adjustment of the Corporation of the City of Markham, and to appear on my/our behalf at any hearing(s) of the application, and further, to provide any information or materials required by the Committee relevant to the application.

Note: If the owner is a corporation, this appointment and authorization shall include the statement that the person signing this appointment and authorization has authority to bind the corporation(or alternatively, the corporate seal shall be affixed hereto).

Signature(s):