![MARKHAM logo]

do not write here – office use only

Application to Permit
the Injury or Destruction of Trees
This is not a permit, it is only the application.

🖊* DENOTES MANDATORY FIELD – INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL BE REJECTED		
Is this application related to a *Building Permit Application* or *Pool Permit Application*? 🖊*	☐ No	**If 'Yes'** DO NOT complete this application. Please contact the Tree Preservation Technician at treepreservationadmin@markham.ca
Is this application in related to a *Site Plan Control* or *Subdivision Approval*? 🖊*	☐ No	**If 'Yes'** DO NOT complete this application. Please contact dsc@markham.ca
Is the tree(s) located in a *woodland* or *woodlot*? (as defined in common terms on Page 3) 🖊*	☐ No	**If 'Yes'** DO NOT complete this application. Refer to term '*Woodland*' and '*Woodlot*' on Page 3. Please contact York Region's Forestry accessyork@york.ca
Is the tree(s) located in a tree *Nursery*? (as defined in common terms on Page 3) 🖊*	☐ No	**If 'Yes'** DO NOT complete this application. Refer to term '*Nursery*' on Page 3. Nurseries and cultivated orchards do not require a Tree Permit.
Is the *DBH (Diameter at Breast Height)*? (as defined in common terms on Page 3) 🖊*	☐ No	**If 'Yes'** DO NOT complete this application. Refer to term '*DBH (Diameter at Breast Height)* on Page 3. Trees under 20 cm in diameter do not require a Tree Permit.
Are any of the trees being applied for located on the City's road allowance/City property? 🖊*	☐ No	**If 'Yes'** DO NOT put these trees on the application. Call 905-477-5530 to request an inspection from Forestry Division. This application is for trees on private property.
Is the tree a *Boundary Tree*? (as defined in common terms on Page 3) 🖊*	☐ No	☐ Yes **If 'Yes'** the adjacent property owner MUST sign below on Page 2 to give permission for the application.

Municipal Address for Tree's Location 🖊*

Street No. 🖊*	Street Name. 🖊*	Unit/Suite No. (if applicable). 🖊*

Information of Registered Property Owner 🖊* *Replanting conditions will always go to the registered property owner

First Name (Owner or Agent) 🖊*	Last Name (Owner or Agent) 🖊*	Corporation or Partnership (if applicable) 🖊*

Street No. 🖊*	Street Name 🖊*	Unit/Suite No. 🖊*	Municipality 🖊*	Postal Code 🖊*

Primary Number 🖊* ( )	Alternative Number ( )	E-mail

Information of Authorized Agent 🖊* *Only required if the applicant is not the registered property owner

First Name (Owner or Agent) 🖊*	Last Name (Owner or Agent) 🖊*	Corporation or Partnership (if applicable) 🖊*

Street No. 🖊*	Street Name 🖊*	Unit/Suite No. 🖊*	Municipality 🖊*	Postal Code 🖊*

Primary Number 🖊* ( )	Alternative Number ( )	E-mail

Tree Information 🖊*

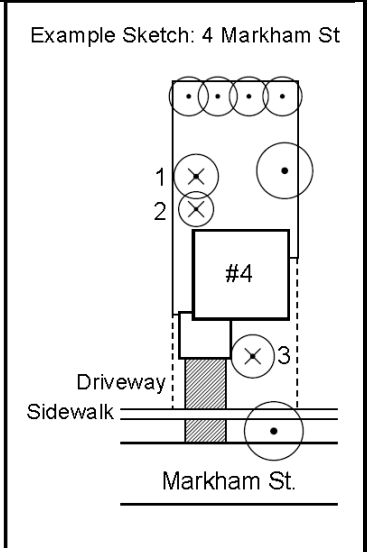| Tree Numbering	Tree Species	Number of Trees *	Diameter In Centimetres 🖊* See 'DBH' on Page 3.	Specify Action Proposed to be Taken	Reason Code.*	Tree Numbering	Tree Species	Number of Trees *	Diameter In Centimetres 🖊* See 'DBH' on Page 3.	Specify Action Proposed to be Taken	Reason Code.*
1						3					
2						4					

Reason Codes

(**A**) Tree is 30% to <75% dead	(**B**) Tree is 75% to 100% dead	(**C**) Tree has a hazard or poor structure	(**D**) Tree failure is imminent
(**E**) Tree has a disease	(**F**) Tree is terminally diseased	(**G**) Other (specify):	

Detailed Sketch (or site plan/survey or clear aerial view) 🖊*

Must include the following approximations: 🖊*
- property lines 🖊*
- street(s) 🖊*
- driveway 🖊*
- all buildings 🖊*
- all trees 🖊*
- tree numbering for each tree that is proposed to be injured or destroyed and mark each with an **X** 🖊*

Example Sketch: 4 Markham St

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DECLARATIONS

Declaration of Registered Property Owner* where any part of a tree is located on an adjacent property, a Permit Application shall include the written permission of the adjacent property owner below

I _____ certify that:

(print name)

I/we have read and understand the attached information sheet and I am/we are aware of the permit procedures required under the provisions of the Private Tree By-law. I/we hereby certify that the information and plans provided are correct and truly indicate my/our intentions respecting the proposed work. In submitting this application, I/we consent and agree to allow City of Markham employees to enter onto the property for the purposes of conducting any inspections required.

| _____ | _____ |
| Date | Signature of registered property owner |

Declaration of Authorized Agent* where any part of a tree is located on an adjacent property, a Permit Application shall include the written permission of the adjacent property owner

I _____ certify that:

(print name)

I/we have read and understand the attached information sheet and I am/we are aware of the permit procedures required under the provisions of the Private Tree By-law. I/we hereby certify that the information and plans provided are correct and truly indicate my/our intentions respecting the proposed work. In submitting this application, I/we consent and agree to allow City of Markham employees to enter onto the property for the purposes of conducting any inspections required.

| _____ | _____ |
| Date | Signature of applicant |

Declaration of Adjacent Property Owner (if applicable)* where any part of a tree is located on an adjacent property, a Permit Application shall include the written permission of the adjacent property owner

I _____ certify that: _____

(print name)   (print address)

I/we have read and understand the attached information sheet and I am/we are aware of the permit procedures required under the provisions of the Private Tree By-law. I/we hereby consent to the injury or destruction of the tree(s) shown on the plan above and I/we hereby consent and agree to allow City of Markham employees to enter onto my/our property for the purposes of conducting any inspections required.

| _____ | _____ |
| Date | Signature of adjacent property owner |

Submit To:
E-mail: By-law Enforcement and Regulatory Services at treepreservationadmin@markham.ca
Mail or In-person: Contact Centre at City of Markham Civic Centre, 101 Town Centre, Markham, Ontario L3R 9W3.

Please Note:
Applications can take up to 45 days to process. Inspections take place without prior notification.
The results will be sent out electronically to the email address on the application.

Administrator	The Manager of By-law Enforcement, the Director of Operations, or the Director of Planning or their designates.
Boundary Tree	A Tree where any part of its trunk or root flare grows or encroaches beyond a defined parcel line.
Building Permit	A building permit issued under the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, or any successor thereto.
DBH (Diameter at Breast Height)	The diameter, measured outside the bark of the stem or trunk of a Tree, and shall be measured at a point 1.37 metres above the existing grade of the ground adjoining its base or, where there are multiple stems to a Tree, measure each stem at 1.37m and use the quadratic equation to determine the sum of the square root to equal effective DBH, that is, multiply each stem measurement by itself, add up all of the stems, and calculate the square root of the total to find the number to record as DBH.
Dead or Dying Tree	As determined by a Qualified Tree Expert, a Tree with no living tissue, a Tree where seventy-five (75) percent or more of its crown is dead, or a Tree infected by a lethal pathogen.
Destruction	The removal, ruin, harm, or interference with a Tree, its branches, roots, or water supply, including causing irreversible Injury to a Tree, but does not include the pruning or removal of branches for maintenance purposes provided any such pruning or removal is in accordance with Good Arboricultural Practices.
Good Arboriculture Practice	The proper implementation of removal, renewal, or maintenance of Trees, based on generally accepted industry standards and best practices.
Hazard Tree	A Tree or part of a Tree that is severely damaged to the extent that it is, or poses, an immediate safety threat to human life or property, as determined by a Qualified Tree Expert.
Injury	Whether accidental or not, acts that cause damage to a Tree including its branches, roots, or water supply, but does not include the pruning or removal of branches for maintenance purposes provided any such pruning or removal is in accordance with Good Arboricultural Practices.
Nursery	Lands on which the principal business carried on is the propagation and selling of plants, shrubs or Trees, and includes a Tree farm, but does not include any lands which are not devoted to the propagation and selling of plants, shrubs or Trees;
Owner	A Person having any right, title, interest, or equity in land or property, including an occupant, tenant or lessee, and any such Person's authorized representative.
Permit	Permission or authorization given in writing by the Administrator to Injure or Destroy a Tree.
Qualified Tree Expert	A person who has graduated from an accredited college or university with a diploma or degree in forestry, arboriculture, or equivalent and satisfies at least one of the following requirements: (i) is certified either by Skilled Trades Ontario or the International Society of Arboriculture; (ii) is currently accepted as a consulting Arborist with the American Society of Consulting Arborists; (iii) is a Tree Risk Assessment Qualified arborist; (iv) is a Registered Professional Forester (R.P.F.), as defined in the Ontario Professional Foresters Act, 2000, S.O. 2000, c.18; or (v) has comparable qualifications to those set out under clauses (i) to (iv) above and is approved by the Administrator.
Tree	Any species of woody perennial plant, including its root system, which has reached or can reach a height of at least 4.5 metres at maturity, and where multiple above grade stems grow from the same root system and share the same root flare they shall be considered a single tree.
Tree Preservation Zone	The area where construction related activities are prohibited to prevent Injury to Trees being preserved during construction and where barriers, fencing either vertical or horizontal hoardings are installed to City standard as per approved drawing detail.
Woodland	Land at least 1 hectare in area and with at least: (i) 1,000 Trees, of any size, per hectare; (ii) 750 Trees measuring over five (5) centimetres DBH per hectare; (iii) 500 Trees measuring over twelve (12) centimetres DBH per hectare; or (iv) 250 Trees measuring over twenty (20) centimetres DBH per hectare; but does not include a Nursery, a cultivated fruit or nut orchard, or a plantation established for the purpose of producing Christmas trees or Nursery stock.
Woodlot	Land at least 0.2 hectares in area and no greater than 1 hectare in area, with at least: (i) 200 Trees, of any size, per 0.2 hectares; (ii) 150 Trees, measuring over five (5) centimetres DBH, per 0.2 hectare; (iii) 100 Trees, measuring over twelve (12) centimetres DBH, per 0.2 hectare; or (iv) 50 Trees, measuring over twenty (20) centimetres DBH, per 0.2 hectare; but does not include a Nursery, a cultivated fruit or nut orchard, or a plantation established for the purpose of producing Christmas trees or Nursery stock.

BY-LAW 2023-164: SECTION 8: PERMITS

Any Person who intends to Injure or Destroy a Tree or whose conduct may reasonably result in the Injury or Destruction of a Tree, including a Dead or Dying Tree or a Hazard Tree, shall apply for a Permit by submitting the following to the City as required by the Administrator:

(a) a completed Permit application form as prescribed by the City;
(b) an application fee as prescribed by Fees By-law 2002-276, as amended, and/or Licensing, Permit and Service Fees By-Law 2012-137, as amended;
(c) a photo of the Tree;
(d) for the Injury or Destruction of a Private Boundary Tree, the written consent of the other Owner(s);
(e) for the Injury or Destruction of a Public Boundary Tree, the written authorization of the City;
(f) an Arborist Report in a form satisfactory to the Administrator;
(g) a detailed drawing showing the location of the Tree and other nearby trees, buildings, or structures;
(h) a Tree Management Plan;
(i) any mitigation measures, site inspection details, or other specifications; and/or