

Schedule "A"



COMMUNITY ICE RINK PROGRAM INSTALLATION & MAINTENANCE POLICY

1. The Corporation of the City of Markham ("City") will permit a Volunteer Service Group ("VSG") which consists of a group of City trained/approved Volunteers and a Volunteer Coordinator to install, operate and maintain outdoor ice rink(s) on City lands at designated locations approved by the City. The Volunteer Coordinator shall enter into the required agreement with the City by signing the "Volunteer Coordinator Agreement" and all other volunteers will be required to sign the "Volunteer Agreement".
2. The location and the size of the ice rink must be approved by the City prior to its installation. The ice rinks will only be permitted subject to receiving the consent of a majority of residents who abut the park and shall not be placed on sports field turf.
3. The City will plough access into the site and provide benches and waste receptacles, as required.
4. The VSG shall appoint a Volunteer Coordinator to act as liaison with the City. The Volunteer Coordinator is responsible for creating and circulating a petition confirming the acceptance of the ice rink by the majority (70%) of residents adjacent to the park or ice rink location. The petition must be received and approved by City staff prior to the implementation of the ice rink. The Volunteer Coordinator shall be responsible for following and enforcing all guidelines and directions as provided by the City against the Volunteers. The Volunteer Coordinator is responsible for ensuring that the ice surface is inspected a minimum of twice daily and more frequently when conditions fluctuate in order to determine if the ice is suitable for skating. The Volunteer Coordinator is also responsible for recording the information required on the "Volunteer Community Ice Rink Program Maintenance Form" provided by the City. The completed form shall be provided to the City when the ice rink is removed, or any time upon request by the City. The Volunteer Coordinator shall also report all accidents which occur or arise as a result of the operation of the ice rink to the Manager, Parks Operations.
5. The Volunteers and Volunteer Coordinator shall maintain the ice rink by flooding the ice and providing snow removal as required.
6. The Volunteer Coordinator is responsible for installing a flag signage system indicating ice conditions. The "yellow" flag/sign allows skating at users own risk, and the "red" flag/sign prohibits skating. The Volunteer Coordinator is responsible for ensuring that the "red" flag/sign is in place at all times unless the ice surface is smooth and covers 100% of the ice rink area at which time the "yellow" flag/sign can be posted. The "red" flag/sign must also be posted when there is standing water on the ice surface.

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7. All Volunteers and the Volunteer Coordinator shall supply at their own expense and wear appropriate protective clothing for warmth and ice cleats on their boots when inspecting, flooding or removing snow on the ice surface. In addition, there shall be a minimum of two Volunteers together when inspecting, flooding or removing snow from the ice to ensure assistance is available should it be required.
8. All Volunteers and the Volunteer Coordinator shall attend an onsite training session for operating and maintaining the water service, hose and flag/sign warning system, and shall abide by all practices and procedures recommended at the training session by the City.
9. Volunteers and the Volunteer Coordinator are responsible for providing shovels at their own expense and shall shovel and remove snow from the skating surface(s) and around benches and undertake any hand shovelling required to allow access to the ice rink(s).
10. The City will provide the VSG with a hose, nozzle, pipe wrench, water key and access to a water service. Volunteers are responsible for returning this equipment in good condition at the end of the flooding season. To prevent freezing of hoses, hoses shall be drained after each flood and laid flat for storage, if possible in a warm place.
11. Organized hockey shall not be permitted on the ice rink. Shinny will only be allowed when a separate ice surface is installed by the VSG. Posts and fencing, supplied by the City, shall be installed and maintained by the Volunteers and the Volunteer Coordinator between pleasure skating rinks and shinny hockey rinks. Hockey goal nets must be perpendicular to the pleasure skating area to ensure play is parallel to the pleasure skating rink in order to prevent the puck entering into the pleasure skating area.
12. When available, limited lighting from existing lights (i.e. ball diamond or pathway lights) will be allowed. The Volunteers and the Volunteer Coordinator shall be responsible for turning on the lights when required, and the lights will be on a timer set to turn off at a time determined to be appropriate by the City based on location and proximity of homes adjacent to the park.
13. The ice rinks shall be open to use by all members of the community and it is strongly recommended that adult supervision be provided when the ice rink is in use.
14. The City may, as it deems appropriate, inspect and maintain the ice rink, change the flag signage posted by the Volunteer Coordinator, close the ice rink to use at any time, or if required, remove the ice rink as it deems to be necessary. The decision of the City will be final.
15. The Volunteer Coordinator is responsible for ensuring the ice rink area is restored to the conditions that pre-existed the installation of the ice rink. All garbage/litter, equipment and materials must be cleaned up/removed by the VSG by April 1st or earlier at the request of the City.