



APPLICATION FOR TOWNHOUSE SITING APPROVAL

It is the responsibility of the owner or authorized agent to provide complete and accurate information at all times. This form will not be accepted as an application until such time as all questions have been answered and all requirements have been met in the manner requested herein. Please read the following carefully:

- APPLICATION:** It is the responsibility of the Owner or Authorized Agent to provide complete and accurate information at all times. This Form will not be accepted as a complete application until such time as all questions have been answered and all requirements have been met in the manner requested herein. Please read the following carefully.
- FEE:** Please refer to Fee By-law 211-83. Make all cheques payable to City of Markham. Markham has a \$60,000 limit on all credit card payments. All fees over this amount must be made by cheque.
- AUTHORIZATION:** All agents **MUST** file an authorization form signed by **ALL REGISTERED OWNERS** when filing on their behalf.
- PLANS:** Refer to the ePLAN submission requirements and contained in the application.

If you have any questions regarding your application please contact The Development Services Counter at 905.475.4861.

2022



TOWNHOUSE SITING APPROVAL APPLICATION

for applying for approval under Section 41(4) of the Planning Act

Applicants are required to consult with the planning and urban design department prior to removal or modification of any trees or vegetation on the site.

Have you considered development charges?

Please complete all applicable sections of the application form. An incomplete application will be returned to you. The Detailed Application Information Table must be completed and attached to the application.

What are the associated subdivision # s	19TM -	SU
PROPERTY INFORMATION		
Municipal Addresses:	Street Nos.:	Street Name:
Registered Plan Number:	Lot/ Block Numbers:	
Roll Number:	Conc. & Lot Number:	
OWNER/ APPLICANT INFORMATION		
PROPERTY OWNER INFORMATION: (check)		Company
Registered Land Owner:	Surname:	First Name: Initial:
Name:	(if Company)	Company Officer:
Application Contact:	Surname:	First Name: Initial: Position:
Address:	Street No.:	Street Name: Unit:
Municipality:	Province:	Postal Code:
Telephone:	No. Fax:	E- Mail:
AGENT, SOLICITOR, OR PLANNING CONSULTANT		
Firm:		
Application Contact:	Surname:	First Name: Initial: Position:
Address:	Street No.:	Street Name: Unit:
Municipality:	Province:	Postal Code:
Telephone:	No. Fax:	E- Mail:
Legal Name for Use with Agreements:		
Designate to Which All Correspondence Will be Sent		

APPLICATION DECLARATION			
I, <i>(name)</i>		of the <i>(municipality)</i> _____	
in the <i>(region)</i>		solemnly declare that I am <i>(choose one of following)</i>	
<input type="checkbox"/>	the Owner	<input type="checkbox"/>	the agent of the owner
<input type="checkbox"/>	an officer of the owner	<input type="checkbox"/>	an officer /employee of the agent of the owner,
and that all the statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.			

Declared before me at the _____

in the _____

this _____ day of _____

Signature of a Commissioner for taking Affidavits

Signature of Declarant

OWNERS AUTHORIZATION	
<i>If an agent is used, the owner must complete this section. If there is more than one owner, a separate authorization from each individual or corporation is required. Attach an additional page or pages in the same format as this authorization if necessary.</i>	
I, _____ being the registered owner of the subject	
lands, hereby authorize <i>(print name of agent)</i> ,	
to submit the above application to the City of Markham for approval thereof.	
Signature:	Date:
Printed Name of Signatory:	Title:

APPLICANT'S SIGNATURE	
I, hereby make the above application for site plan control, declaring the all information contained herein is true and correct, and acknowledging Markham will process the application based on the information provided. Along with the application, I am submitting a processing fee of \$ _____.	
Signature:	Title:
Printed Name of Signatory:	Date:

FOR OFFICE USE ONLY			
Date Rec'd :	Fee Rec'd:	Fee Req'd:	
Detailed Application Information Table Rec'd	Yes	No	Table Type:
Application Rec'd By:			
Outstanding Requirements for Approved Application Status:			
Date Application Approved for Receipt:	Approved By:		
Entered Into AMANDA by:	Date:		

DETAILED APPLICATION INFORMATION TABLE (METRIC)

Project/ Marketing Name:		
Description of Project/ Application:		
Data required for individual block (if submitting more than one block please provide one page per block)		
SITE STATISTICS (All Sections Must Be Completed)	PROPOSED (as per application)	EXISTING (if applicable)
Block Area (hectares)		
# of Units (Residential) per block		
# of Units (Mixed – Use) per block		
G.F.A. of commercial units (excluding residential area)		

Submission Requirements: MUST BE SUBMITTED WITH APPLICATION

Application Type:	Submission Requirements:
<ul style="list-style-type: none"> ▪ Residential Within a Plan of Subdivision 	<ul style="list-style-type: none"> • Mandatory Submission requirement that all applicable plans, surveys, reductions and application form in PDF provided on CD • 1 Copy of the Site Plan, Control Architect stamp approved. • 1 Copy of the Building Elevations, Control Architect stamp approved. All applicable lots are to be highlighted on the plan. • 1 Copy of Master Exterior Colour Schedule, Control Architect stamp approved. • 1 Reduction of the Site Plan (8.5" x 11") • 1 Reduction of the Building Elevations (8.5" x 11") • 1 Legal Survey of the subject properties • CAD drawing of Plans and Elevations on disk in an AUTOCAD(DWG) (2012) and PDF format. • Applicable Processing Fee (Markham has a \$60,000 limit on any credit card, any fees greater than this must be paid by cheque).

Notes:

- Please refer to drawing requirements on page 5.
- Plans submitted shall be in accordance with the registered Subdivision Agreement and all Approved Drawings that are included in that Agreement
- Regard should be given to the "Markham Accessibility Design Guidelines" via dsc@markham.ca
- The 'Site Statistics' table must be completed. Applications that state: "See Drawings" will not be accepted.
- In accordance with Site Plan Control By-Law 262-94 all drawings to be submitted for approval by the City shall be stamped approved by the Control Architect.
- The owner and/or applicant must retain a Professional Engineer who holds a Certificate of Authorization from the P.E.O. for Municipal Engineering applications to prepare the design of grading and site servicing plans, municipal service connection designs, and storm water management reports which are to be submitted to the Director of Engineering for his approval, at building permit stage.

If you have any questions regarding this form,
contact Development Services at: 905.475.4861

Site Plan and Elevation Drawing Requirements:

- Key Map: Indicating the location of the subject property and the local vicinity.

A Table of Statistics that indicate the following information:

- Total lot area of the subject property.
- The front, rear and, side setbacks of the proposed building, both provided and as required by the applicable Zoning By-Law, and the distance between existing and proposed buildings.

The Site Plan must include:

- The location of all existing trees to be preserved in accordance with the approved Subdivision Tree Preservation Plan or Approved Tree Preservation and proposed landscaping details.
- The location and dimensions of all proposed buildings.
- The location and dimensions of all utilities that include: hydro transformers, bell, cable, gas hydro etc
- Grading in accordance with the approved Subdivision Engineering Drawings
- Fencing in accordance with the approved architectural control guidelines and the approved Subdivision Landscape Plans

Elevations must show:

- The height and width of all proposed buildings.
- The location of all windows, doors, loading docks, etc.
- The details of all four sides of the proposed building(s), including the type and colour of materials to be used.
- The location and dimension of all utilities that include: gas meters, hydro meters, air conditioning units

DEFINITIONS:

FLOOR AREA: means the total area of all floors in a building, measured between the exterior faces of the exterior walls of the building at each floor level.

FLOOR AREA, GROSS: means the aggregate of the floor areas of a building above or below the established grade, but excluding car parking areas within the building that are below established grade.

FLOOR AREA, LEASABLE: means the aggregate of the floor areas of a shopping centre that are leased to the tenants of the shopping centre for their exclusive use, above or below established grade.

FLOOR AREA, NET: means the aggregate of the floor areas of a building above or below established grade, but excluding car parking areas within the building stairways, elevator shafts, service/mechanical rooms and penthouses, washrooms, garbage/recycling rooms, staff locker and lunch rooms, loading areas, any space with a floor to ceiling height of less than 1.8 metres and any part of a basement that is unfinished, is used solely for storage purposes and is not accessible to the public.

SPECIFICATIONS FOR PARCEL MAPPING FOR DWG SUBMISSIONS

Scale Factor:	0.99960000
Measuring Units:	metres
Units of Resolution	1:250
Coordinate System:	UTM Zone 17N
Datum:	NAD 83

LEVEL SPECIFICATIONS FOR PARCEL MAPPING:

Level 1	Street Lines (Road Allowance)
Level 2	Property Lot Lines
Level 5	Subdivision Plan Linework
Level 6	Subdivision Text
Level 7	Reference Plan Linework
Level 8	Reference Plan Text
Level 9	Other Plan Linework
Level 10	Other Plan Text
Level 12	Street Names
Level 27	Condominium Plan Linework
Level 28	Condominium Plan Text
Level 41	Ground Control Points eg: SIBs etc
Level 42	Ground Control Text eg: SIBs etc
Level 45	Survey Control Monuments

Note: No duplicate linework and all linework should be closed but broken at connection points.

If you require additional information regarding the digital AutoCAD submission, please contact Robert Tadmore at (905) 477-7000 extension 6810, Geomatics, City of Markham, 101 Town Centre Blvd., Markham, Ontario, L3R 9W3